

PC Applications Schedule



Day Classes: 9:00 AM - 4:00 PM							
Word Processing and Note Taking	Price	Jun	Jul	Aug	Sep	Oct	Nov
Word Level 1 - Basic Documents, Tables & Graphics	\$289	1	6	2	6	2	2
Word Level 2 - Styles, Sections & Templates	\$289	22	13	8	12	10	8
Word Level 3 - Long Documents, Forms, Macros & Mail Merge	\$289		20		20		13
Office OneNote - Develop digital note-taking skills	\$289		12		27		14
Spreadsheets	Price	Jun	Jul	Aug	Sep	Oct	Nov
Maximizing PivotTables in Excel	\$289	14		15		18	
Excel Functions and Formulas	\$289		19		19		13
Amazing Macros in Excel	\$289	16		24		23	
Excel: Dashboards	\$289	23		30		26	
Excel: Tips & Tricks	\$289		26		25		28
Excel Level 1 - Worksheet Essentials	\$289	6	11	1	7	3	1
Excel Level 2 - Multiple Workbooks, Subtotals & Advanced Charts	\$289	13	18	9	14	11	7
Excel Level 3 - Auditing & analysis tools/importing & exporting data	\$289	20	25	22	21	30	15
Presentations	Price	Jun	Jul	Aug	Sep	Oct	Nov
PowerPoint Level 1 - Creating & Modifying Presentations	\$289	7		7		4	
PowerPoint Level 2 - Graphics, Multimedia, Interactive elements	\$289		27		26		6
Contact Management & Email	Price	Jun	Jul	Aug	Sep	Oct	Nov
Outlook Level 1 - Email, Calendar & Contact Basics	\$289	8		10		5	
Outlook Level 2 - Customizing, Filters, Folders	\$289	21		23		12	
Databases	Price	Jun	Jul	Aug	Sep	Oct	Nov
Access Level 1 - Managing Data, Table Relationships & Reports	\$289	12	7	17	13	5	3
Access Level 2 - Controlling Data , Queries & Customized Reports	\$289	27	12	21	20	12	9
Access Level 3 - SQL Queries, Macros & Database Management	\$289		20		28		29
Diagrams	Price	Jun	Jul	Aug	Sep	Oct	Nov
Visio Level 1	\$289	9		28		16	
Visio Level 2	\$289		10		18		16
Office 365 (Microsoft 365)	Price	Jun	Jul	Aug	Sep	Oct	Nov
Getting Started with Microsoft 365	\$395						
Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps	\$395						
Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security	\$395						
Teams	\$395						
Google G Suite	Price	Jun	Jul	Aug	Sep	Oct	Nov
Using Google G Suite	\$289	19		14		19	
Day Classes: 8:30 AM - 4:00 PM							
Knowledge Worker	Price	Jun	Jul	Aug	Sep	Oct	Nov
Analyzing and Presenting Data with Excel - Power Query, Data Model, Visualization & Presentation	\$995						
Tableau Desktop Part 1	\$995		27-28				
Tableau Desktop Part 2	\$995						
Power BI Desktop	\$1,195			3-4			
NEW! Power BI Report Builder	\$995			10-11			
Excel VBA Level 1	\$895						
Excel VBA Level 2	\$895						
Access VBA Level 1 – Forms and Controls	\$495						

Custom courses and corporate pricing are available. Call (800) 974-1115 or visit our website at www.panurgyvt.com
 We offer Microsoft Office 2010, 2013 and 2016 for Private Classes

Graphics, Internet & Professional Applications Schedule



Day Classes: 9:00 AM - 4:00 PM								
Graphics	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Adobe Illustrator Level 1 - Paths, Objects, Layers and Type	\$495	1	29		7		2	
Adobe Illustrator Level 2 - Patterns/Brushes, Advanced Type, Trapping	\$495	1				6		2
Adobe InDesign Level 1 - Basics of Creating Documents	\$495	1		24			6	
Adobe InDesign Level 2 - Master Pages, Styles, Text Control, Sectioning	\$495	1	26		10			1
Adobe Photoshop Level 1 - Layers, Color, Formats, Masking	\$495	1		6	8		10	
Adobe Photoshop Level 2 - Filters, Layers, Lighting, Shadow Effects, Scripts	\$495	1		31		15		13
Publisher 2016 - Create, Manage, Format, Revise, and Distribute Publications	\$295	1						
Internet	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Adobe Acrobat Level 1 - Modify PDF Documents, Create Workflows	\$295	1	28		3		16	
Adobe Acrobat Advanced - Enhancing PDFs, Interactive PDF Forms	\$295	1		28		8		27
Introduction to JavaScript	\$1,495	3						
HTML Programming: Level 1	\$395	1						
Professional Applications	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
QuickBooks for Windows: Introduction	\$295	1	15		29		5	
QuickBooks for Windows: Advanced	\$295	1		17		13		2
Crystal Reports 2016 Designer 1	\$695	2						
Crystal Reports 2016 Designer 2	\$695	2						
Crystal Reports 2016 Designer 3	\$695	2						

Technical Education Schedule



Day Classes: 8:30 AM - 4:00 PM									
Administration, Security & Tools		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
CEH	Certified Ethical Hacker	\$3,495	5	5-9	24-28		11-15	10/30-11/3	
CEH Nights	Certified Ethical Hacker - Evenings - Tuesday & Thursday - 6:00 PM to 9:30 PM ET	\$3,495			7/11-8/10		9/19-10/19		11/28-12/22
CISSP	Certified Information Systems Security Professional	\$2,995	5	19-23		7-11	25-29		13-17
CISSP Nights	Certified Information Systems Security Professional - Evenings - Monday & Wednesday - 6:00 PM to 9:30 PM ET	\$2,995			7/10-8/9			10/23-11/22	
CISM	Certified Information Security Manager	\$1,995	3						
CHFI	Computer Hacking Forensic Investigator	\$3,495	5		17-21			23-27	
CHFI Nights	Computer Hacking Forensic Investigator - Evenings - Tuesday & Thursday - 6:00 PM to 9:30 PM ET	\$3,495							
CND	Certified Network Defender	\$3,495	5		10-14			2-6	
PMP	Project Management Professional (PMP)	\$2,995	5						
CompTIA Certification Boot Camps		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
A+	A+ Certification	\$2,795	5	5-9	10-14	21-25	18-22	9-13	11/27-12/1
A+ Nights	A+ Certification - Evening Classes - Monday & Wednesday - 6:00 PM - 9:30 PM ET	\$2,795							
	Cloud+	\$2,795	5	12-16					
CASP+	CompTIA Advanced Security	\$2,995	5	19-23	7/31-8/4			2-6	6-10
CySA+	Cybersecurity Analyst+	\$2,795	5	12-16	24-28	8/28-9/1	25-29	10/30-11/3	11/27-12/1
L+	Linux+	\$2,995	5	5-9					
N+	Network+ -	\$2,795	5	12-16	17-21	7-11	25-29	16-20	6-10
N+ Nights	Network+ - Evening Classes - Tuesday & Thursday - 6:00 PM - 9:30 PM ET	\$2,795							
S+	Security+	\$2,495	5	19-23	24-28	14-18	11-15	2-6	
S+ Nights	Security+ - Evening Classes - Monday & Wednesday - 6:00 PM - 9:30 PM ET	\$2,495		6/5 - 7/5			9/18-10/18		
	Server+	\$2,795	5						
Cisco		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
CCNA	Implementing and Administering Cisco® Solutions	\$2,795	5	5-9	10-14	14-18	11-15		
ENCOR	Implementing Cisco Enterprise Network Core Technologies	\$2,995	5	12-16	10-14	21-25	18-22	9-13	10/30-11/3
SCOR	Implementing and Operating Cisco Security Core Technologies	\$3,795	5	26-30	7/31-8/4				
SQL		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
	SQL Fundamentals	\$495	1		13				
	SQL Server I	\$895	2	8-9					
	SQL Server II (Queries)	\$895	2	22-23					

Technical Education Schedule



Day Classes: 8:30 AM - 4:00 PM

	SQL Server III	\$895	2		13-14				
	SQL Administration	\$495	1		20	11			

SQL - Continued		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
	SQL: Writing Reports and Report Builder L1	\$995	2	22-23					
	SQL: Writing Reports and Report Builder L2	\$995	2		20-21				
Windows Server		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
	Windows Server Administration - In-person class	\$1,195	2	22-23					
	Configuring & Administering Hyper-V	\$1,295	2						
	Windows PowerShell Fundamentals	\$1,295	2	22-23					
	Windows PowerShell Level 2	\$1,295	2		13-14				
Azure		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
AZ-104	Microsoft Azure Administrator Exam is included	\$2,795	4	6-9					
AZ-500	Microsoft Azure Security Technologies	\$2,995	5						
AZ-700	Designing and Implementing Microsoft Azure	\$2,995	3						
AZ-900	Microsoft Certified Azure Fundamentals Exam is included	\$595	1	12	14	7			
Microsoft 365		Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
MD-100/101	Microsoft 365 Modern Desktop Administrator	\$3,995	5						
MS-100/101	Microsoft 365 Enterprise Administrator Expert	\$3,995	5						
MD-100	Windows Client	\$2,975	5	5-9					
MD-101	Managing Modern Desktops	\$2,975	5	26-30					
MS-100	Microsoft 365 Identity and Services	\$2,975	5		17-21				
MS-101	Microsoft 365 Mobility and Security	\$2,795	5						
MS500	Microsoft 365 Security Administration	\$2,380	4						
MS700	MS-700: Managing Microsoft Teams	\$2,495	4						

Talent Development Schedule



Day Classes: 9:00 AM - 4:00 PM								
Customer Service (CS)	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Excellence in Service: Basic - developing basic CS skills	\$325	1	1		1		3	
Excellence in Service: Advanced - service standards	\$325	1		5		12		3
Managing Anger - causes & effects of anger	\$325	1		19		21		15
Dealing with Challenging Customer Interactions	\$325	1	14		9		11	
Leadership and Supervision	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
NEW! - Appreciative Inquiry - implementing change through positivity	\$325	1	6		4		13	
Building Better Teams - create effective, motivated, productive teams	\$325	1	20		21		31	
Change Management - handling phases of transition process	\$325	1	27		24		20	
Creating a High Performance Team	\$325	1		24		22		16
Delegation Skills for Leaders - getting work done thru others	\$325	1	13		28		23	
NEW! - Diversity, Equity, & Inclusion	\$325	1	26		31		16	
Emotional Intelligence	\$325	1		10		25		17
Leadership Institute: Essentials for Supervisors (3 days) Leadership, Performance Reviews, Team Building, Motivation, Communication, Time Management, Managing Conflict and Change	\$895	3	6-8	10-12	8-10	12-14	17-19	7-9
NEW! Leadership Institute: More Essentials (2 days) Stress Management, Emotional Intelligence, DEI&Belonging, Coaching, Managing Difficult People, Managing Difficult Conversations, Delegating	\$695	2	14-15	18-19	22-23	20-21	24-25	13-14
Leadership Skills for Women	\$325	1		14		19		20
Leading Virtual Teams - support vteam cultures	\$325	1		21		18		28
NEW! - Managing the Virtual Workplace	\$325	1	28		30		4	
Managerial Leadership - leading to vision fulfillment	\$325	1		17		15		29
Managing Conflict	\$325	1		25		27		30
NEW! - Managing Difficult Conversations	\$325	1	12		14		19	
Managing Innovation & Creativity - supporting new ideas	\$325	1	29		15		24	
Coaching & Mentoring - Knowing how and when to coach or mentor	\$325	1	23		29		12	
Positive Staff Development - developing talent	\$325	1		28		28		7
Managing Difficult People	\$325	1	16		28		17	
Managing Multigenerational Teams-intergenerational issues	\$325	1		26		29		17
Project & Business Management	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Project Management Fundamentals - principles/methodology	\$325	1	7		17		31	
Process Improvement	\$325	1		18		7		30
Personal Development	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Attitude	\$325	1		31		8		30
NEW! - Collaboration	\$325	1	9		22		27	
NEW! - Creative Thinking and Innovation	\$325	1		20		19		6
NEW! - Critical Thinking	\$325	1	2		11		26	
Effective Business Writing - practical writing	\$325	1		27		26		21
Effective Office Communication Strategies in the workplace	\$325	1		13		25		15
Writing Effective Email - Make the most of your email	\$325	1	26		8		20	
Facilitation - gain tools for facilitation	\$325	1		6		29		29
Managing Upward - guide to upward professional mobility	\$325	1		12		14		27
Organizational Skills - applied balance of time & information	\$325	1		11		6		28
Problem Solving Skills - resolution strategies	\$325	1		10		18		1
Stress Management	\$325	1		24		29		16
Time Management - productive time use	\$325	1		19		14		27
Professional Presentation	Price	Days	Jun	Jul	Aug	Sep	Oct	Nov
Effective Presentations - skilled public speaking - creating and doing	\$625	2	27-28		28-29		30-31	
Presentations: Preparing, Developing and Delivery - how to	\$325	1	21		18		5	
Train the Trainer - training strategies & methods	\$325	1	30		11		25	