PC Applications Schedule



Word Level 1 - Basic Decuments, Tables & Graphics Prior Apr May Jun Jul Jul Sp Word Level 2 - Syles, Sections & Templates 5289 19 15 19 9 8 9 Word Level 3 - Long Documents, Forms, Macros & Mail Merge 5289 10 12 23 15 15 Mord Level 3 - Long Documents, Forms, Macros & Mail Merge 5289 20 27 23 25 Marinizing Processing and Natcros & Mail Merge 5289 20 24 40 Aug Sprendsheets Marinizing Processing and Natcros & Mail Merge 5289 28 20 24 27 5 Marinizing Processing Macros in Freed 5289 25 20 26 10 Excel: Firsh & Tricks 5289 11 1 4 5 2 3 Excel: Firsh & Tricks Stavel 229 30 27 2 3 20 Proverbrit Level 2 - Multiple Workbooks, Subtanis & Advanced Charts 5289 3 27 10 -	Day Classes: 9:00 AM - 4:00 PM							
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Word Level 3 - Long Documents, Forms, Marcos & Mail Merge 5289 30 22 25 16 15 Office M365 OneNote - Develop digital note-taking skills 5289 29 27 23 25 StreadShieeds Price Apr Max Jun Jul Avag Sep Maximizing PivotTables in Excel 5289 22 24 22 21 10 Excel Functions and Formulas 5289 28 20 21 20 22 20 22 22 22 22 22 22 22 22 22 22 22 22 22 20 22 10 Excel Encol Antimos and Formulas 5289 28 27 8 22 30 20 </td <td>Word Level 1 - Basic Documents, Tables & Graphics</td> <td>\$289</td> <td>5</td> <td>8</td> <td>6</td> <td>2</td> <td>1</td> <td>2</td>	Word Level 1 - Basic Documents, Tables & Graphics	\$289	5	8	6	2	1	2
Office M365 OneNote - Develop digital note-taking skills 528 29 27 20 23 25 Spread/sheets Price Apr May Jun Jul Aug Spread/sheets Maximizing PivolTables in Excel 5280 8 220 24 27 20 Excel Functions and Formulas 5280 18 6 20 15 13 20 Excel Functions and Formulas 5280 18 6 20 26 20 26 20 26 23 3 27 10 26 3 3 27 11 1 4 5 2 3 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 20 3 </td <td>Word Level 2 - Styles, Sections & Templates</td> <td>\$289</td> <td>19</td> <td>15</td> <td>19</td> <td>9</td> <td>8</td> <td>9</td>	Word Level 2 - Styles, Sections & Templates	\$289	19	15	19	9	8	9
Spreadsheets Price Apr May Jun Jul Aug Sep Maximizing Pivor Lables in Excel 5289 22 24 7 27 Amazing Macros in Excel 5289 8 20 10 13 Amazing Macros in Excel 5289 18 6 22 10 Excel: Dayhonards 5289 14 27 4 8 12 Excel: Level 1- Worksheet Issentials 5289 11 16 17 11 9 6 Excel: Level 2 - Multiple Workbooks, Subtotals & Advanced Charts 5289 13 27 12 20 20 Prevenduit Level 1 - Creating & Modifying Presentations 5289 3 27 12 20 20 PowerPoint Level 2 - Complics, Multimedia, Interactive elements 5289 7 10 - 27 Outlook Level 1 - Email, Calendar & Contart Basics 5289 17 18 14 20 Preverbint Level 2 - Constroimaging Blacs, Floders 5289 17 18	Word Level 3 - Long Documents, Forms, Macros & Mail Merge	\$289	30	22	25	16	15	
Maximizing PivotTables in Excel \$289 22 24 27 57 Excel Functions and Formulas \$289 8 20 15 13 13 Amazing Marcos in Excel \$289 18 6 22 10 7 Excel: Tigs X Fricks \$289 25 20 20 26 1 Excel: Tigs X Fricks \$289 44 27 8 72 3 Excel: Level 3 - Multiple Workbooks, Subtals & Advanced Charts \$289 11 16 17 11 9 6 Excel Level 3 - Multiple Workbooks, Subtals & Advanced Charts \$289 30 27 12 20 20 PowerYoint Level 1 - Creating & Molifying Presentations \$289 3 27 10 27 20 PowerYoint Level 2 - Graphics, Multimedi, Interactive elements \$289 7 10 20 27 Outlook Level 2 - Customizing, Filters, Folders \$289 17 18 14 24 11 44 5 44 22 11 14 25 24 12 11 14 25 <td>Office M365 OneNote - Develop digital note-taking skills</td> <td>\$289</td> <td>29</td> <td>27</td> <td></td> <td>23</td> <td></td> <td>25</td>	Office M365 OneNote - Develop digital note-taking skills	\$289	29	27		23		25
Excel Functions and Formulas \$289 8 20 r. 15 13 Anazing Macros in Excel \$289 18 6 22 10 Excel: Dashboards \$289 18 6 22 10 Excel: Dischoards \$289 20 20 26 12 Excel: Level I: Worksheet Essentials \$289 11 14 5 20 30 27 25 30 20 Excel Level 1 - Worksheet Essentials \$289 11 16 17 11 9 6 Excel Level 1 - Creating & Molifying Presentations \$289 3 27 12 20 7 PowerPoint Level 2 - Crasphics, Multimedia, Interactive elements \$289 3 27 11 4 5 4 Outook Level 2 - Customizing, Filters, Folders \$289 17 18 14 4 7 10 7 24 12 11 Access Level 1 - Managing Data, Table Relationships & Reports \$289 11 3	Spreadsheets	Price	Apr	May	Jun	Jul	Aug	Sep
Amazing Macros in Excel \$289 18 6	Maximizing PivotTables in Excel	\$289	22		24		27	
Excel: Dnshboards \$289 25 20 26 26 Excel: Lips & Tricks \$289 4 27 8 12 Excel: Livel 1- Worksheet Essentials \$289 11 1 4 5 2 3 Excel Livel 2- Multiple Workbooks, Subtotals & Advanced Charts \$289 11 16 17 11 9 6 Excel Livel 1- Creating & Modifying Presentations \$289 20 30 27 25 30 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 12 20 20 PowerPoint Level 2 - Creating & Modifying Presentations \$289 3 27 12 20 27 Contact Management & Emnil Price Apr May Jun Jul Aug Sep Outlook Level 1 - Email, Calendar & Contact Basics \$289 17 18 14 7 Contact Management \$289 25 10 7 24 12 11 Access Lev	Excel Functions and Formulas	\$289	8	20		15	13	
Excel: Tips & Tricks S289 4 27 K 8 12 Excel: Level 1 - Worksheet Essentials S289 1 1 4 5 2 3 Excel: Level 3 - Auditing & Analysis tools/importing & exporting data S289 11 16 17 11 9 6 Excel: Level 3 - Auditing & Analysis tools/importing & exporting data S289 29 30 27 25 30 20 PowerPoint Level 1 - Creating & Modifying Presentations S289 3 27 12 20 7 Contact Management & Ennal Price Apr May Jun Aug Sep Outlook Level 2 - Customizing, Filters, Folders S289 17 18 14 7 Contact Management & Ennisi S289 17 18 10 Aug Sep Outlook Level 2 - Customizing, Filters, Folders S289 17 18 14 4 Constact Management As Database Management S289 17 13 10 9 V	Amazing Macros in Excel	\$289	18	6		22		10
Excel Level 1 - Worksheet Essentials \$289 1 1 4 5 2 3 Excel Level 2 - Multiple Workbooks, Subtotals & Advanced Charts \$289 11 16 17 11 9 6 Excel Level 3 - Auditing & analysis total/importing & exporting data \$289 29 30 27 25 30 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 10 Jun Jul Aug Sep PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 10 27 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 7 10 27 20 10 27 Contact Management & Email Price Apr May Jun Jul Aug Sep Outlook Level 1 - Email, Calendar & Contact Basics \$289 11 3 3 17 5 4 Access Level 2 - Controlling Data, Querics & Customized Reports \$289 11 3 3 17 13 <td>Excel: Dashboards</td> <td>\$289</td> <td>25</td> <td></td> <td>20</td> <td></td> <td>26</td> <td></td>	Excel: Dashboards	\$289	25		20		26	
Excel Level 2 - Multiple Workbooks, Subtotals & Advanced Charts \$289 11 16 17 11 9 6 Excel Level 3 - Auditing & analysis tools/importing & exporting data \$289 29 30 27 25 30 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 12 20 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 12 20 20 PowerPoint Level 1 - Creating & Modifying Presentations \$289 3 27 10 40 Age Sep Outlook Level 2 - Custnizing, Eliters, Folders \$289 17 18 114 7 20 114 7 20 114 7 20 114 7 20 114 7 20 114 7 20 114 7 21 114 7 20 114 7 20 114 7 20 114 7 21 11 3 3 17 5 4 20 12 11 3 3 17 5 20 </td <td>Excel: Tips & Tricks</td> <td>\$289</td> <td>4</td> <td>27</td> <td></td> <td>8</td> <td></td> <td>12</td>	Excel: Tips & Tricks	\$289	4	27		8		12
Excel Level 3 - Auditing & analysis tools/importing & exporting data\$289293027253020PrecentationsPriceAprMayJunJulAugSepPowerPoint Level 1 - Creating & Modifying Presentations\$289327122020PowerPoint Level 2 - Graphics, Multimedia, Interactive elements\$289327102727Contact Management & EmailPriceAprMayJunJulAugSepOutlook Level 2 - Customizing, Filters, Folders\$289211331154Contact Management & EmailPriceAprMayJunJulAugSepOutlook Level 2 - Customizing Data, Queries & Customized Reports\$289113311754Access Level 1 - Managing Data, Table Relationships & Reports\$2891133119119Controlling Data, Queries & Customized Reports\$28915269918DiagramsPriceAprMayJunJulAugSepVisio Level 2Controlling Data, Queries & Customized Reports\$28915269718Controlling Data, Queries & Customized Reports\$28915269718DiagramsPriceAprMayJunJulJulAugSepControlling Data, Queries & Soutomized Reports\$28916		\$289	1	1	4	5	2	3
Presentations Price Apr May Jun Jul Aug Sep PowerPoint Level 1 - Creating & Multimedia, Interactive elements \$289 3 27 12 20 27 Contact Management & Email Price Apr May Jun Jul Aug Sep Outlook Level 2 - Customizing, Filters, Folders \$289 2 11 7 7 7 Outlook Level 2 - Customizing, Filters, Folders \$289 17 18 14 7 Outlook Level 2 - Customizing, Filters, Folders \$289 11 3 3 17 5 4 Access Level 1 - Managing Data, Table Relationships & Reports \$289 10 7 24 12 11 Access Level 2 - Controlling Data, Querics & Customized Reports \$289 17 13 19 19 Diagrams Price Apr May Jun Jul Aug Sep Visio Level 1 S289 15 2 6 9 18 <	Excel Level 2 - Multiple Workbooks, Subtotals & Advanced Charts	\$289	11	16	17	11	9	6
PowerPoint Level 1 - Creating & Modifying Presentations\$2893271220PowerPoint Level 2 - Graphics, Multimedia, Interactive elements\$28971027Outlook Level 1 - Email, Calendar & Contact Basics\$28921117Outlook Level 2 - Customizing, Filters, Folders\$289171814DatabasesPriceAprMayJunJulAugSepOutlook Level 2 - Customizing, Filters, Folders\$2891718147Contact Managing Data, Table Relationships & Reports\$28917331754Access Level 1 - Managing Data, Queries & Customized Reports\$289107241211Access Level 2 - Controlling Data, Queries & Customized Reports\$289152699Visio Level 1Scaso7MayJunJulAugSepVisio Level 2Office 365 (Microsoft 365)PriceAprMayJunJulAugSepVisio Level 3Outlook Web app, Teams, Office Online\$395216566AprsMayJunJulAugSep56105Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$3952121230Tasks, Planner, Managing SecurityS395211AugSepUsing Google G SuitePriceApr <td< td=""><td>Excel Level 3 - Auditing & analysis tools/importing & exporting data</td><td>\$289</td><td>29</td><td>30</td><td>27</td><td>25</td><td>30</td><td>20</td></td<>	Excel Level 3 - Auditing & analysis tools/importing & exporting data	\$289	29	30	27	25	30	20
PowerPoint Level 2 - Graphics, Multimedia, Interactive elements\$28971027Contact Management & EnnailPriceAprMayJunJulAugSepOutlook Level 1 - Email, Calendar & Contact Basics\$289211777Outlook Level 1 - Customizing, Filters, Folders\$28917181414DatabasesPriceAprMayJunJulAugSepAccess Level 1 - Managing Data, Table Relationships & Reports\$28911331754Access Level 3 - SQL Queries, Macros & Database Management\$289107241211Cost Controlling Data, Queries & Customized Reports\$28917131910AugSepVisio Level 3 - SQL Queries, Macros & Database Management\$289171310AugSepVisio Level 1\$289152692918Office 365 (Microsoft 365)PriceAprMayJunJulAugSepOffice 365 Part 1 - Outlook Web app, Teams, Office Online Aps\$39516566Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online Tasks, Planner, Managing Security\$395221230Congole G Suite\$28922123030Day Google G Suite\$28911AugSepDay Google G Suite\$28911AugSep<	Presentations	Price	Apr	May	Jun	Jul	Aug	Sep
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Outlook Level 1 - Email, Calendar & Contact Basics\$2892111777Outlook Level 2 - Customizing, Filters, Folders\$289171814714Outlook Level 2 - Customizing, Filters, Folders\$28911331754Access Level 1 - Managing Data, Table Relationships & Reports\$28911331754Access Level 2 - Controlling Data, Queries & Customized Reports\$28925107241211Access Level 3 - SQL Queries, Macros & Database Management\$289152699Visio Level 1SamparamsPriceAprMayJunJulAugSepVisio Level 2Office 365 (Microsoft 365)PriceAprMayJunJulAugSepGetting Started with Microsoft 365\$39518Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$39516565Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$3952110AugSepTeams\$3952891521010AugSepMicrosoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$2891110AugSepMicrosoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, <td>PowerPoint Level 2 - Graphics, Multimedia, Interactive elements</td> <td>\$289</td> <td></td> <td>7</td> <td></td> <td>10</td> <td></td> <td>27</td>	PowerPoint Level 2 - Graphics, Multimedia, Interactive elements	\$289		7		10		27
Outlook Level 2 - Customizing, Filters, Folders \$289 17 I8 I4 Databases Price Apr May Jun Jul Aug Sep Access Level 1 - Managing Data, Table Relationships & Reports \$289 11 3 3 17 5 4 Access Level 3 - SQL Queries, Macros & Database Management \$289 17 13 19 11 Maccess Level 3 - SQL Queries, Macros & Database Management \$289 15 2 6 9 29 18 Microsoft Office 365 (Microsoft 365) Price Apr May Jun Jul Aug Sep Getting Started with Microsoft 365 \$395 16 5 6 16 11 5 Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Tasks, Planner, Managing Security \$395 16 27 1 5 5 Teams \$395 2 2 12 30 30 May Gogle G Suite \$289 5 2 12 30	Contact Management & Email	Price	Apr	May	Jun	Jul	Aug	Sep
DatabasesPriceAprMayJunJulAugSepAccess Level 1 - Managing Data, Table Relationships & Reports\$28911331754Access Level 2 - Controlling Data, Queries & Customized Reports\$28925107241211Access Level 3 - SQL Queries, Macros & Database Management\$2891713101010Access Level 3 - SQL Queries, Macros & Database Management\$28917131010AugSepVisio Level 1\$2891526918181810AugSepOffice 365 (Microsoft 365)\$289PriceAprMayJunJulAugSepGetting Started with Microsoft 365\$395CCC18Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$39516511566Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online Aps\$39522121230Coogle G Suite\$395C2121230Day Classes: 8:30 AM - 4:00 PMIES289114ugSepIsing Google G Suite\$295CCC111Day Classes: 8:30 AM - 4:00 PMISS289114ugSepIsing Google G SuiteSS95CCC11Day Classes: 8:30 AM - 4:00 PMI<	Outlook Level 1 - Email, Calendar & Contact Basics	\$289	2		11		7	
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DiagramsPriceAprMayJunJulAugSepVisio Level 1\$289152691Visio Level 2\$289992918Office 365 (Microsoft 365)PriceAprMayJunJulAugSepGetting Started with Microsoft 365\$395Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$3951656 </td <td>Access Level 2 - Controlling Data , Queries & Customized Reports</td> <td>\$289</td> <td>25</td> <td>10</td> <td>7</td> <td>24</td> <td>12</td> <td>11</td>	Access Level 2 - Controlling Data , Queries & Customized Reports	\$289	25	10	7	24	12	11
Visio Level 1\$289152699Visio Level 2\$28992918Office 365 (Microsoft 365)PriceAprMayJunJulAugSepGetting Started with Microsoft 365\$395666777 </td <td>Access Level 3 - SQL Queries, Macros & Database Management</td> <td>\$289</td> <td></td> <td>17</td> <td>13</td> <td></td> <td>19</td> <td></td>	Access Level 3 - SQL Queries, Macros & Database Management	\$289		17	13		19	
Visio Level 2\$28992918Office 365 (Microsoft 365)PriceAprMayJunJulAugSepGetting Started with Microsoft 365\$395SepMicrosoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$39516556<	Diagrams	Price	Apr	May	Jun	Jul	Aug	Sep
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Getting Started with Microsoft 365\$395Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$39516556Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$39516271155Teams\$39521230Google G SuitePriceAprMayJunJulAugSepUsing Google G Suite\$289Day Classes: 8:30 AM - 4:00 PMMaly Illani Data with Excel - Power Query, Data Model, Visualization & Presentation\$995 <td>Visio Level 2</td> <td>\$289</td> <td></td> <td>9</td> <td></td> <td>29</td> <td></td> <td>18</td>	Visio Level 2	\$289		9		29		18
Microsoft Office 365 Part 1 - Outlook Web app, Teams, Office Online Apps\$3951656Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$3952715Teams\$39521230Google G SuitePriceAprMayJunJulAugSepUsing Google G Suite\$2895Day Classes: 8:30 AM - 4:00 PM <td>Office 365 (Microsoft 365)</td> <td>Price</td> <td>Apr</td> <td>May</td> <td>Jun</td> <td>Jul</td> <td>Aug</td> <td>Sep</td>	Office 365 (Microsoft 365)	Price	Apr	May	Jun	Jul	Aug	Sep
AppsS3951656Microsoft Office 365 Part 2 - OneDrive for Business, SharePoint Online, Tasks, Planner, Managing Security\$39527115Teams\$39521230Google G SuitePriceAprMayJunJulAugSepUsing Google G Suite\$289 </td <td>Getting Started with Microsoft 365</td> <td>\$395</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Getting Started with Microsoft 365	\$395						
Tasks, Planner, Managing Security\$39521115Teams\$3952211230Coogle C SuitePriceAprMayJunJulAugSepUsing Google G Suite\$2891111130Day Classes: 8:30 AM - 4:00 PM\$289111AugSepManalyzing and Presenting Data with Excel - Power Query, Data Model, Visualization & Presentation\$99511JunJunAugSepTableau Desktop Part 1\$995511111111New Pi Desktop\$1,19511111111New Pi Desktop 1\$99511111111New Pi Desktop 1\$1,95151111111Sep Pi Desktop 1\$1,95111111111New Pi Desktop 1\$1,95111 <th< td=""><td></td><td>\$395</td><td>16</td><td></td><td>5</td><td></td><td>6</td><td></td></th<>		\$395	16		5		6	
Google G SuitePriceAprMayJunJulAugSepUsing Google G Suite\$289III		\$395		27		1		5
Using Google G Suite\$289Image: Selection of the selection	Teams	\$395		2		12		30
Day Classes: 8:30 AM - 4:00 PMImage: Classes: 8	Google G Suite	Price	Apr	May	Jun	Jul	Aug	Sep
Knowledge WorkerPriceAprMayJunJulAugSepAnalyzing and Presenting Data with Excel - Power Query, Data Model, Visualization & Presentation\$995Image: SepImage: SepIm	Using Google G Suite	\$289						
Analyzing and Presenting Data with Excel - Power Query, Data Model, Visualization & Presentation\$995Image: Sep 5 and S	Day Classes: 8:30 AM - 4:00 PM							
Visualization & Presentation\$995Image: Sepset and Seps	Knowledge Worker	Price	Apr	May	Jun	Jul	Aug	Sep
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NEW! Power BI Report Builder \$995 Image: September 1 \$895 Image: September 2 \$895 Image: September 2 September 2 \$895 Image: September 2 Septe				1				
Excel VBA Level 1 \$895 Image: Constraint of the second se				1				
Excel VBA Level 2 \$895 S								
		·						
	Access VBA Level 1 – Forms and Controls	\$495		1		1		

Graphics, Internet & Professional Applications Schedule



Day Classes: 9:00 AM - 4:00 PM								
Graphics	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Adobe Illustrator Level 1 - Paths, Objects, Layers and Type	\$495	1	9		14		1	
Adobe Illustrator Level 2 - Patterns/Brushes, Advanced Type, Trapping	\$495	1		1		30		16
Adobe InDesign Level 1 - Basics of Creating Documents	\$495	1	10		21		2	
Adobe InDesign Level 2 - Master Pages, Styles, Text Control, Sectioning	\$495	1		2		31		17
Adobe Photoshop Level 1 - Layers, Color, Formats, Masking	\$495	1	11		28		5	
Adobe Photoshop Level 2 - Filters, Layers, Lighting, Shadow Effects, Scripts	\$495	1		13		18		19
Publisher 2016 - Create, Manage, Format, Revise, and Distribute Publications	\$295	1	15		26		16	
Internet	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Adobe Acrobat Level 1 - Modify PDF Documents, Create Workflows	\$295	1	18		10		21	
Adobe Acrobat Advanced - Enhancing PDFs, Interactive PDF Forms	\$295	1		3		3		25
Introduction to JavaScript	\$1,495	3						
HTML Programming: Level 1	\$395	1						
Professional Applications	Price	Days	Apr	May	Jun	Jul	Aug	Sep
QuickBooks for Windows: Introduction	\$295	1		2	3		21	
QuickBooks for Windows: Advanced	\$295	1		23	10		28	
Crystal Reports 2016 Designer 1	\$695	2						
Crystal Reports 2016 Designer 2	\$695	2						
Crystal Reports 2016 Designer 3	\$695	2						

Day Class	Technical Education Schedule s: 8:30 AM - 4:00 PM		Panurgy							
Duj Cluso	Administration, Security & Tools	Price	Days	Apr	May	Jun	Jul	Aug	Sep	
СЕН	Certified Ethical Hacker Exam Included	\$3,495	5		20-24		8-12	8-23		
CEH Nights	Certified Ethical Hacker - Evenings - Tuesday & Thursday - 6:00 PM to 9:30 PM ET	\$3,495		4/16-5/16		6/25-7/25			9/3-10/3	
CISSP	Certified Information Systems Security Professional Exam Included	\$2,995	5	4/29-5/3		10-14	7/29-8/2		23-27	
CISSP Nights	Certified Information Systems Security Professional - Evenings - Monday & Wednesday - 6:00 PM to 9:30 PM ET	\$2,995					7/30-8/29			
CISM	Certified Information Security Manager Exam Included	\$1,995	3		21-23					
CHFI	Computer Hacking Forensic Investigator Exam Included	\$3,495	5	22-26			15-19			
CHFI Nights	Computer Hacking Forensic Investigator - Evenings - Tuesday & Thursday, 6:00 PM to 9:30 PM ET	\$3,495								
CND	Certified Network Defender Exam Included	\$3,495	5			3-7				
PMP	Project Management Professional Exam Included	\$2,995	5	15-19	20-24	10-14	15-19			
	CompTIA Certification Boot Camps	Price	Days	Apr	May	Jun	Jul	Aug	Sep	
A+	A+ (1101 & 1102) Certification Exam Included	\$2,795	5	22-26	13-17	10-14	8-12	5-9	23-27	
A+ Nights	A+ Evening Classes - Monday & Wednesday - 6:00 PM - 9:30 PM ET	\$2,795								
	Cloud+ Exam Included	\$2,795	5	15-19		10-14				
CASP+	CompTIA Advanced Security Exam Included	\$2,995	5	22-26	20-24	17-21		5-9	9-13	
CySA+	Cybersecurity Analyst+ Exam Included	\$2,795	5	15-19	13-17	10-14	7/29-8/2	26-30	23-27	
L+	Linux+ Exam Included	\$2,995	5			17-21				
N+	Network+ Exam Included	\$2,795	5		13-17	17-21	15-19	12-16	9-13	
N+ Nights	Network+ - Evening Classes - Tuesday & Thursday, 6:00 PM - 9:30 PM ET	\$2,795								
S+	Security+ Exam Included	\$2,495	5	8-12	6-10	3-7	22-26	19-23	16-20	
S+ Nights	Security+ - Evening Classes - Monday & Wednesday, 6:00 PM - 9:30 PM ET	\$2,495								
	Server+ Exam Included	\$2,795	5			3-7				
	Cisco	Price	Days	Apr	May	Jun	Jul	Aug	Sep	
CCNA	Implementing and Administering Cisco® Solutions Exam is included	\$2,795	5	1-5	6-10	10-14	8-12	19-23	16-20	
ENCOR	Implementing Cisco Enterprise Network Core Technologies Exam Included	\$2,995	5	8-12	20-24	17-21	15-19	26-30	23-27	
SCOR	Implementing and Operating Cisco Security Core Technologies Exam is included	\$3,795	5				8-12	5-9		
	SQL	Price	Days	Apr	May	Jun	Jul	Aug	Sep	
	SQL Fundamentals	\$495	1							
	SQL Server I	\$895	2							
	SQL Server II (Queries)	\$895	2							
	SQL Server III	\$895	2							
	SQL Administration	\$495	1							

	SQL - Continued	Price	Days	Apr	May	Jun	Jul	Aug	Sep
	SQL: Writing Reports and Report Builder L1	\$995	2						
	SQL: Writing Reports and Report Builder L2	\$995	2						
DP-300	Administering Microsoft Azure SQL Solutions Exam is included	\$2,395	4	9-12		17-20			
	Windows Server	Price	Days	Apr	May	Jun	Jul	Aug	Sep
	Windows Server Administration - In-person class	\$1,195	2						
	Configuring & Administering Hyper-V	\$1,295	2						
	Windows PowerShell Fundamentals	\$1,295	2						
	Windows PowerShell Level 2	\$1,295	2						
	Azure	Price	Days	Apr	May	Jun	Jul	Aug	Sep
AZ-040	Automating Administration with Windows PowerShell Exam is included	\$2,995	5	1-5		3-7			
AZ-104	Microsoft Azure Adminstrator Exam is included	\$2,795	4	1-4	7-10	11-14			
AZ-500	Microsoft Azure Security Technologies Exam is included	\$2,995	5		7-10		8-11		
AZ-700	Designing and Implementing Microsoft Azure Exam is included	\$2,995	3	3-5	20-22				
AZ-900	Microsoft Certified Azure Fundamentals Exam is included	\$595	1	5	3	7			
	Microsoft 365	Price	Days	Apr	May	Jun	Jul	Aug	Sep
MD- 100/101	Microsoft 365 Modern Desktop Administrator	\$3,995	5						
MS- 100/101	Microsoft 365 Enterprise Administrator Expert	\$3,995	5						
MD-100	Windows Client	\$2,995	5						
MD-101	Managing Modern Desktops	\$2,995	5						
MS-100	Microsoft 365 Identity and Services	\$2,995	5						
MS-101	Microsoft 365 Mobility and Security	\$2,995	5						
MS-203	Microsoft 365 Messaging	\$2,995	5						
MS-500	Microsoft 365 Security Administration	\$2,495	4						
MS-700	MS-700: Managing Microsoft Teams Exam is included	\$2,495	4	8-11	21-24	24-27			
MS-900	MS-900: Microsoft 365 Fundamentals Exam is included	\$595	1	26	20	11			

Talent Development Schedule								
Day Classes: 9:00 AM - 4:00 PM Customer Service (CS)	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Excellence in Service: Basic - developing basic CS skills	\$325	1 Days	26	wiay	3	Jui	6	sep
Excellence in Service: Advanced - service standards	\$325	1	20	6		5	0	23
Managing Anger - causes & effects of anger	\$325	1		6		1		23
	\$325	1	24	0	4	1	7	24
Dealing with Challenging Customer Interactions				3.5		* 1		C
Leadership and Supervision	Price	Days	Apr	May	Jun	Jul	Aug	Sep
NEW! - Appreciative Inquiry - implementing change through positivity	\$325	1	25		5		8	
Building Better Teams - create effective, motivated, productive teams	\$325	1	26		6		12	
Change Management - handling phases of transition process	\$325	1	24		7		19	
Creating a High Performance Team	\$325	1		7		8		26
Delegation Skills for Leaders - getting work done through others	\$325	1	23		10		20	
NEW! - Diversity, Equity, & Inclusion	\$325	1	5		11		22	
Emotional Intelligence	\$325	1	4		13		23	
Leadership Institute: Essentials for Supervisors (3 days) Leadership, Performance Reviews, Team Building, Motivation, Communication, Time Management, Managing Conflict and Change	\$895	3	15-17		12-14	22-24	26-28	23-25
NEW! Leadership Institute: More Essentials (2 days) Stress Management, Emotional Intelligence, DEI&Belonging, Coaching, Managing Difficult People, Managing Difficult Conversations, Delegating	\$695	2	22-23			15-16	29-30	26-27
Leadership Skills for Women	\$325	1	30		17		28	
Leading Virtual Teams - support vteam cultures	\$325	1	29		17		26	
NEW! - Managing the Virtual Workplace	\$325	1	19			8		30
Managerial Leadership - leading to vision fulfillment	\$325	1		8		9		2
Managing Conflict	\$325	1		9		10		3
NEW! - Managing Difficult Conversations	\$325	1	2		18		29	
Managing Innovation & Creativity - supporting new ideas	\$325	1	3			11		4
Coaching & Mentoring - Knowing how and when to coach or mentor	\$325	1	4		28		30	
Positive Staff Development - developing talent	\$325	1		9		11		5
Managing Difficult People	\$325	1	9	-	19		13	-
Managing Multigenerational Teams-intergenerational issues	\$325	1		10		12		6
Project & Business Management	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Project Management Fundamentals - principles/methodology	\$325	1 Days	24	9	Jun	17	Aug	30
	\$325	1	24	,	20	17	16	30
Process Improvement			A	Marri		Teel		S
Personal Development	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Attitude	\$325	1		28	20	18	1.5	13
NEW! - Collaboration	\$325	1	22	29	20	15	15	12
NEW! - Creative Thinking and Innovation	\$325	1	1	23	21	19	14	11
NEW! - Critical Thinking	\$325	1	8	28	26	19	22	10
Effective Business Writing - Practical writing	\$325	1			24		16	
Effective Office Communication Strategies In the workplace	\$325	1		31		22		16
Writing Effective Email - Make the most of your email	\$325	1	10		27		23	
Facilitation - Gain tools for facilitation	\$325	1		31		25		17
Managing Upward - Guide to upward professional mobility	\$325	1		21		25		18
Organizational Skills - Applied balance of time & information	\$325	1		14		26		18
Problem Solving Skills - Resolution strategies	\$325	1		13		26		20
Stress Management	\$325	1		16		29		20
Time Management - Productive time use	\$325	1			27		27	
Professional Presentation	Price	Days	Apr	May	Jun	Jul	Aug	Sep
Effective Presentations - skilled public speaking - creating and doing	\$625	2		27-28		1,2		9
Presentations: Preparing, Developing and Delivery - how to	\$325	1	1	29		31		17
Train the Trainer - training strategies & methods	\$325	1	12	30		30		23